

Mohawk Valley School District #17

Minutes

REGULAR MEETING June 18, 2024
PROPOSED BUDGET June 18, 2024

MEMBERS PRESENT: Mrs. Ann Taylor, President
Mrs. Gina Richmond, Vice-President
Mr. Howie Jorajuria, Clerk
Mr. Julian Rinehart, Member

MEMBERS ABSENT: Mr. Tristan Wright, Member

OTHERS PRESENT: Mrs. Shanna Johnson
Mrs. Delia Salcido
Ms. Kim Hand

I. CALL TO ORDER

- ❖ Mrs. Ann Taylor called the Board Meeting to order at 5:00 pm.

II. PLEDGE OF ALLEGIANCE

- ❖ The Pledge of Allegiance was led by Mrs. Ann Taylor.

III. ADOPTION OF THE AGENDA

- ❖ Mrs. Ann Taylor asked for a motion to adopt the agenda. Mrs. Gina Richmond made the motion to adopt. Mr. Julian Rinehart seconded.

There was no discussion, motion carries.

IV. PUBLIC HEARING

Conduct a PUBLIC HEARING to present FY25 Proposed Budget

- ❖ Mrs. Johnson stated the following on the FY25 Proposed Budget:
 - Not all the aspects of the state budget have been finalized, but the talk is:
 - 2% increase to the base level (\$5,013/student)
 - Transportation level increases
 - Group B increases (students with special needs)
 - DAA increases – the amount is unclear
 - One-time funding – unclear amount or area of focus
 - Enrollment has dropped drastically. ADM is 130 (137 student bodies but kindergarten counts as a half child.) FY24 100th day ADM was 146.88.
 - This is a lost revenue of approximately \$268,795 before the FY25 state budget approvals. The budget was built on FY24 figures.
 - Carryover in FY24 was \$222,000. FY25 carryover will be very little if any. Reasons for less carryover:
 - Supplies were more than anticipated
 - Supplies for WTP unpredicted
 - Classroom Site Fund – we had to make up for a deficit, we will now be back on track in that cash account
 - A large amount of money was paid for subs
 - Drastic cuts have to be made to the FY25 budget, which means cuts in employees. The immediate suggested solutions are:
 - Remove all pay raises - \$28,352
 - Increase employee portion of insurance from \$50 to \$80 for PPO - \$5,400
 - Increase employee portion of insurance from \$25 to \$50 for HD - \$900
 - Eliminate part-time cafeteria worker - \$19,035
 - Eliminate part-time instructional aide - \$14,812
 - Budget 137 ADM instead of 130 ADM - \$34,402
 - Keep weighted student count - \$15,000
 - Part-time bus driver insurance for only eight (8) months - \$4,000

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- Collect tax credit to pay for all aspects of sports - \$13,000
- TOTAL REDUCTION - \$134,901
- Some other ways to save:
 - Severely cut supplies
 - Manage copies being made, we went over budget in FY24
 - Reduce custodial and instructional aide OT
 - Cut substitute pay
- Other possible solutions:
 - DES Certification for Pre-K (this would pay for Pre-K aide salary) is approximately \$11,000/eligible child
 - Eliminate after school sports and have practice during the day or pay by tax credit - \$2,700
 - Eliminate another instructional aide position - \$28,000
- Special Education Reimbursement Grant has helped. We will apply for those again
- We are going to look into recapturing FY23 Registered Warrants
- Concerns/Pitfalls/Unanswered Questions
 - Laws and policies need to be followed correctly for reduction in force. Need to be careful with discrimination with reduction in force choices. Will ask for legal advice before these decisions are made.
- The following future board approvals will need to be made:
 - Reduction in Force
 - Remove raises
 - Insurance Contribution
- The following was discussed on Small School Adjustment:
 - In order to qualify ADM needs to be 125 or less
 - May adopt a budget above General Budget Limit without an election. The school board can set the budget and tax rate
 - Funded by a tax levy. The County must give the final approval
 - It is exempt from the state's Revenue Control Limit
 - Mrs. Johnson went over Yuma County Tax Rates and reviewed other small school districts across Arizona. She explained the student projection on the students that come from Wellton. She also stated that we do have to take students that are within our district but can cap on out of district students.
 - She went over the list of who will be taxed if we do go to Small School Adjustment
 - The District's open enrollment policy would need to be updated

V. CALL TO THE PUBLIC

- ❖ There were no comments.

VI. INFORMATION AND DISCUSSION ITEMS

Matters about which the Board may engage in discussion but will take no action.

1. Administrator Reports

a) Budget Report

- **Mrs. Johnson stated the following:**

- ❖ Auditor General Performance Audit – they continue to question housing. They are questioning what is the “lawful reason to rent houses to the public.” Mrs. Johnson’s response to them was that the houses are rented as sound fiscal management to maintain the facilities.

b) Academic Report

- **Mrs. Johnson stated the following:**

- ❖ Pre-K enrollment will be cut to ten (10) students. At eleven (11) students the license fee increases from \$300 to \$3,300. There are currently nine (9) students enrolled.
- ❖ We will be seeking DES Certification.

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c) Facilities Report

- Mrs. Johnson stated the following:
 - ❖ The new HVAC's that were put into the gym do not have safe access to change the filters. We are looking at an additional design that will allow access from the outside.
 - ❖ Housing roofs are being done now. There was additional cost to replace plywood due to termites. AC units have to be replaced as they are currently on old foam roofing. Contingency has been built into the project to cover such issues.
 - ❖ Housing plumbing project is underway.

d) Water Plant Report

- Mrs. Johnson stated the following:
 - ❖ The next phase continues to be in design. They want to be thorough in the design. The challenge is to keep the system under a Grade III operator. Grade III would have challenges to keep staffed.
 - ❖ New Consent Order
 - We will once again be under a consent order.
 - The plant cannot get the TTHM levels under the legal limit.

e) General Items

- Mrs. Johnson informed the board of the following:
 - ❖ Nothing to report.

2. Governing Board Member Comments

- ❖ No comments

VII. APPROVAL OF CONSENT AGENDA

These items are adoption of a routine nature and those that normally do not require deliberations on the part of the Governing Board. A board member may pull items, which will then be discussed and voted on separately.

1. Minutes

- a) May 14, 2024 – Regular Board Meeting

2. Expense Vouchers

- b) Expense #30 \$61,203.51
- c) Expense #31 \$70,307.20

3. Payroll Vouchers

- d) Payroll #24 \$71,561.21
- e) Payroll #25 \$61,180.72
- f) Payroll #25.1 \$81,406.56

4. Student Activity Reports

- g) Year-to-Date – 5/31/2024

5. Bank Account Reconciliations

- h) Student Activities/Revolving Fund/Cafeteria Fund – May 2024

6. Other

- i) Approve Signatories for 2024-2025
- j) Approve Mrs. Shanna Johnson as the District's Qualified Evaluator for 2024-2025
- k) Approve Mrs. Shanna Johnson as Approver of Student Activities Fundraisers for 2024-2025
- l) Approve Mrs. Delia Salcido as Revolving Fund Account Treasurer (\$5,000) for 2024-2025
- m) Approve Mrs. Delia Salcido as Cafeteria Clearing Account Treasurer for 2024-2025

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- n) Approve Mrs. Sherry Fajardo as Student Activities Treasurer for 2024-2025
- o) Bank of Record, National Bank of Arizona
- p) 301 Performance Pay for Certified Staff
- q) Approve Nicely Done Consulting for E-Rate for 2024-2025
- r) Approve Organizational Chart
- s) Conflict of Interest for Board Members
- t) Certified Contract for Yonia Burr

Mrs. Ann Taylor asked if anything need to be pulled from the consent agenda. Item t. was pulled from the consent agenda.

Mrs. Johnson explained that this item needs to be pulled for the following reason:

- Mrs. Yonia Burr has submitted college credit hours that increase her place on the pay scale, but since pay raises may be frozen, but honoring her college hours, her contract will need to be rewritten.

Motion: Mrs. Ann Taylor asked for a motion to remove item t. from the consent agenda. Mrs. Gina Richmond made the motion. Mr. Howie Jorajuria seconded. Motion carries unanimously.

Mrs. Johnson explained that the other items in the consent agenda are annual routine items.

Motion: Mrs. Ann Taylor asked for a motion to accept the consent agenda with item t. Mr. Howie Jorajuria made the motion to accept the consent agenda. Mr. Julian Rinehart seconded.

There was no further discussion. Motion carries unanimously.

VIII. ACTION ITEMS

1. Discussion and Possible Action to Approve Revised Student Calendar and 10-Month Employee Calendar

Mrs. Johnson stated that this revision will remove the final day of school, Friday, May 23, 2025, 10:00 am dismissal and make the final day, Thursday, May 22, 2025 with a 1:00 pm dismissal. The teachers will be back the day after memorial day and add this day to their contracts.

Motion: Mrs. Ann Taylor asked for a motion to approve the Revised Student Calendar and 10-Month Employee Calendar. Mr. Howie Jorajuria made the motion to approve. Mrs. Gina Richmond seconded.

There was no discussion. Motion carries unanimously.

2. Discussion on Policy 787, First Reading

Mrs. Johnson stated that Policy 787 is the Use of Technology Resources. The policy is being updated to include AI (artificial intelligence).

Discussion item only.

IX. FUTURE ITEMS

- **Next Board Meeting – July 10, 2024 – Adopted Budget Meeting**

X. ADJOURNMENT

Motion: Mrs. Ann Taylor asked for a motion to adjourn the meeting. Mrs. Gina Richmond made the motion to adjourn. Mr. Howie Jorajuria seconded. The meeting adjourned at 6:25 pm.

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A copy of the agenda background material provided to the Governing Board members (with the exception of material relating to possible executive sessions) is available for public inspection at the District Office, 5151 South Avenue 39E, Roll, Arizona.

Dated this 24th day of June, 2024
Delia Salcido, Governing Board Secretary

Designated Board Member

Date

Delia Salcido, Board Secretary

Date