

Mohawk Valley School District #17

Minutes

REGULAR MEETING December 12, 2023

MEMBERS PRESENT: Mrs. Ann Taylor, President
Mrs. Gina Richmond, Vice-President
Mr. Julian Rinehart, Member
Mr. Tristan Wright, Member

MEMBERS ABSENT: Mr. Howie Jorajuria, Clerk

OTHERS PRESENT: Mrs. Shanna Johnson
Mrs. Delia Salcido

I. CALL TO ORDER

- ❖ Mrs. Ann Taylor called the Board Meeting to order at 5:00 pm.

II. PLEDGE OF ALLEGIANCE

- ❖ Mrs. Ann Taylor led the Pledge of Allegiance.

III. ADOPTION OF THE AGENDA

- ❖ Mrs. Ann Taylor asked for a motion to adopt the agenda. Mr. Tristan Wright made the motion to adopt. Mr. Julian Rinehart seconded.

There was no discussion, motion carries.

IV. CALL TO THE PUBLIC

- ❖ There were no comments.

V. INFORMATION AND DISCUSSION ITEMS

Matters about which the Board may engage in discussion but will take no action.

1. Administrator Reports

a) Enrollment Report

- Mrs. Johnson stated the following:
 - ❖ Enrollment is holding steady.
 - ❖ Initial ADM for budget was 145.
 - ❖ Current ADM projection per ADE is 146.

b) Budget Report

- Mrs. Johnson stated the following:
 - ❖ The budget will be addressed in the action items under the December Budget Revision.

c) Academic Report

- Mrs. Johnson stated the following:
 - ❖ The Christmas Program will be on December 13, 2023 at 6:00 pm. Students will be performing "The Grinch." Santa will be there also.
 - ❖ The Winter Dance for 5-8 grades was on December 8th.
 - ❖ There will be a Door Decorating Contest.
 - ❖ The spirit is back. Everyone is involved in the events going on around school.

d) Bond and Facilities Report

- Mrs. Johnson stated the following:
 - ❖ There is not much to report.
 - ❖ There have been little issues, but Pilkington has been right on it for warranty issues and fixing things as needed.

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- ❖ Mrs. Johnson stated that she has written thank you letters and letters of recommendation for Arcadis, DLR Group and Pilkington.
- ❖ There has been an issue with the epoxy flooring separating in the bathrooms. This issue will be taken back to the manufacturer to be resolved.
- ❖ DLR Group was on campus taking professional photos for their advertisement.
- ❖ Pilkington will be featuring Mohawk Valley School on their website.

e) Water Plant Report

- **Mrs. Johnson stated the following:**
 - ❖ The final phase proposal just for engineering from JH Engineering is \$711,000. We predict the construction to be about the same amount.
 - ❖ We will be asking SFB for about 1.5 million dollars total to complete the water treatment plant project.
 - ❖ There will be a procurement meeting with the SFB director and Bill Munch on December 14, 2023 to discuss procurement:
 - We hope to make this a change order to the original project
 - We need to keep the project moving forward. Adding an additional entity at this time would negatively affect the project.
 - ❖ Westech installed a new and upgraded HMI computer system to hopefully fix some of the problems. They had some glitches in their technology.

f) General Items

- **Mrs. Johnson informed the board of the following:**
 - ❖ ASBA Update:
 - The new Executive Director has resigned.
 - ASBA has come around and are changing their approach. It seems they have realized they needed to redirect.

2. Governing Board Member Comments

- ❖ No comments

VI. APPROVAL OF CONSENT AGENDA

These items are adoption of a routine nature and those that normally do not require deliberations on the part of the Governing Board. A board member may pull items, which will then be discussed and voted on separately.

1. Minutes

- a) Minutes of November 14, 2023 – Regular Board Meeting

2. Expense Vouchers

- b) Expense #15 \$ 12,164.21
- c) Expense #16 \$765,309.12

3. Payroll Vouchers

- d) P-11 \$71,731.02
- e) P-11.1 \$46,063.71
- f) P-12 \$70,099.78

4. Student Activity Reports

- g) November 2023
- h) Year-to-Date – 11/30/2023

5. Bank Account Reconciliations

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- i) Student Activities/Revolving Fund/Cafeteria Fund – November 2023

6. Other

- j) Approval of Coaching Contracts for Boys Baseball (Robert Hohlbein and Julian Rinehart) and Girls Basketball (Cristina Cleveland and Sylvia Sandoval)

Motion: Mrs. Ann Taylor asked if anything needed to be pulled and for a motion to accept the consent agenda. Mr. Tristan Wright made the motion to accept the consent agenda. Mrs. Gina Richmond seconded. Mr. Julian Rinehart refrained from voting.

There was no discussion. Motion carries.

VII. ACTION ITEMS

1. Discussion and Possible Action to Approve Policies 748-762 – Second Reading

Mrs. Johnson stated that nothing changed on the policies since the first reading. She also stated that the policies can be approved minus policy 753, CBI, Superintendent Evaluation. There is no need to change this policy.

Motion: Mrs. Ann Taylor asked for a motion to approve Policies 748-762 minus Policy 753, Second Reading. Mr. Tristan Wright made the motion to approve. Mrs. Gina Richmond seconded.

There was no discussion. Motion carries.

2. Discussion and Possible Action to Approve Pete's Body Shop and United Farm Services as Sole Source

Mrs. Johnson stated that these vendors need to be sole source. She stated we are almost to the threshold of \$10,000 with Pete's Body Shop. This vendor is more convenient since it is local and it takes manpower to take vehicles into Yuma. Board members stated that there are other local vendor that we can look into for this service.

Mrs. Johnson stated that United Farm Services is the company in Yuma that provides the chemicals for the water plant that ships to us the quickest. Other companies ship from other states and creates an unpredictable time line of receiving chemicals.

Motion: Mrs. Ann Taylor asked for a motion to approve Pete's Body Shop and United Farm Services as Sole Source. Mr. Tristan Wright made the motion to approve. Mr. Julian Rinehart seconded.

There was no discussion. Motion carries.

3. Discussion and Possible Action to Approve FY24 December 15th Revision

Mrs. Johnson stated the following for the December Budget Revision:

M&O Budget

- \$79,630 increase since the adopted budget
 - \$33,725 increase in ADM
 - \$489 increase in Override
 - \$42,485 additional increase to carryover
 - \$558 increase in Prop 123
 - \$2,373 in one-time funding in addition to the \$45,000 received
- Actual carryover of \$222,810
- Actual override of \$235,961
- Submitted for approximately \$16,000 in ESEN Reimbursements
- Cushion in M&O - ~\$93,000
 - Add \$16,000 for ESEN Reimbursement
 - Subtract \$30,000 for extra duty assignment

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- Subtract \$45,000 for Spring 301 payout
- Cushion in carryover for FY25 of \$34,000
- Future possible increase to budget:
 - Add 7.9 weight for high needs child placed next week in highest weight category (we have hired an instructional aide so this will help cover her costs)
 - Additional ESEN Reimbursements

Capital Budget:

- Actual budget of \$144,517
- Reimbursing \$31,000 for van from high-cost child (HCC) grant reimbursement
- Looks like a cushion of ~\$40,000

Cash Correction from \$100,000 Tax Levy in 2017

- Money was placed in the incorrect account by the Yuma County Treasurer
- This is being replaced monthly to avoid registered warrants
- Will be completely changed back by the end of FY24

Proposition 301 Fund/Classroom Site Fund

- We are correcting this account. It had a negative cash balance but had a positive budget balance. Mrs. Delia Salcido is working towards that correction
- No expenditures will be from this account this year unless by the end of FY24 we feel that enough cash has built.

Motion: Mrs. Ann Taylor asked for a motion to approve the FY24 December 15th Revision. Mr. Tristan Wright made the motion to approve. Mr. Julian Rinehart seconded.

There was no discussion. Motion carries.

4. Action to Adjourn the Regular Governing Board Meeting and Convene into Executive Session to Discuss the Superintendent Evaluation as per A.R.S. 38-431.A.1

Mr. Tristan Wright moved to enter into executive session Pursuant to A.R.S. Section 38.431.03.A.1 to discuss the Superintendent Evaluation at 5:20 pm.

5. Discussion and Possible Action to Approve Superintendent Evaluation

Moved back into regular session at 6:00 pm for discussion and possible action to approve Superintendent Evaluation.

There was no discussion and the board agrees to approve Mrs. Johnson's evaluation.

Motion: Mrs. Ann Taylor asked for a motion to approve Superintendent Evaluation. Mr. Tristan Wright made the motion to approve. Mrs. Gina Richmond seconded.

6. Discussion and Possible Action to Approve Compensation for Leadership for Construction Project

Per school board's previous recommendation of compensation for leadership, Mrs. Johnson stated that her proposal is to pay out \$30,000. Her proposal is \$10,000 to Superintendent, \$7,500 to Business Manager, \$7,500 to Facilities Manager and \$3,500 to Principal Secretary. Mr. Wright proposed \$40,000. \$12,500 to Superintendent, \$10,000 to Business Manager, \$12,500 to Facilities Manager and \$5,000 to Principal Secretary. Mrs. Taylor and Mrs. Richmond stated they preferred Mrs. Johnson's proposal. Mrs. Taylor stated that even though she agrees with the hard work everyone put into this project and are deserving of the compensation, she is inclined to vote against it. After this discussion, Mr. Tristan Wright made a motion to approve \$40,000 in compensation. Mr. Julian Rinehart seconded.

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After further discussion, a proposal of \$31,000 was made. Paying as follows:

- Superintendent - \$11,000
- Business Manager - \$8,000
- Facilities Manager - \$8,000
- Principal Secretary - \$4,000

At this time, Mr. Wright amended his motion to approve \$31,000 in compensation pay. The board voted as following:

- Mrs. Ann Taylor –no vote
- Mrs. Gina Richmond – yes vote
- Mr. Tristan Wright – yes vote
- Mr. Julian Rinehart – yes vote

Motion carries.

7. Future Items

- Next Board Meeting – January 9, 2024 – Regular Meeting

VIII. ADJOURNMENT

Motion: Mrs. Ann Taylor asked for a motion to adjourn the meeting. Mr. Tristan Wright made the motion to adjourn. Mr. Julian Rinehart seconded. The meeting adjourned at 6:30 pm.

A copy of the agenda background material provided to the Governing Board members (with the exception of material relating to possible executive sessions) is available for public inspection at the District Office, 5151 South Avenue 39E, Roll, Arizona.

Dated this 15th day of December, 2023
Delia Salcido, Governing Board Secretary

Designated Board Member

Date

Delia Salcido, Board Secretary

Date