

Mohawk Valley School District #17

Minutes

REGULAR MEETING February 13, 2024

MEMBERS PRESENT: Mrs. Ann Taylor, President
Mr. Howie Jorajuria, Clerk
Mr. Tristan Wright, Member
Mr. Julian Rinehart, Member

MEMBERS ABSENT: Mrs. Gina Richmond, Vice-President

OTHERS PRESENT: Mrs. Shanna Johnson
Mrs. Delia Salcido

I. CALL TO ORDER

- ❖ Mrs. Ann Taylor called the Board Meeting to order at 5:00 pm.

II. PLEDGE OF ALLEGIANCE

- ❖ The Pledge of Allegiance was led by Mrs. Ann Taylor.

III. ADOPTION OF THE AGENDA

- ❖ Mrs. Ann Taylor asked for a motion to adopt the agenda. Mr. Tristan Wright made the motion to adopt. Mr. Howie Jorajuria seconded.

There was no discussion, motion carries.

IV. CALL TO THE PUBLIC

- ❖ There were no comments.

V. INFORMATION AND DISCUSSION ITEMS

Matters about which the Board may engage in discussion but will take no action.

1. Administrator Reports

a) Enrollment Report

- Mrs. Johnson stated the following:
 - ❖ Enrollment – No Report

b) Budget Report

- Mrs. Johnson stated the following:
 - ❖ Auditors were on campus February 5-9, 2024. The audit went very well with only eight preliminary findings.
 - ❖ We are now prepping for the Performance Audit by the Auditor General at the end of February. Cyber and Technology are a big part of this audit. They will be looking at Finance, Payroll as well as Cafeteria and Transportation.

c) Academic Report

- Mrs. Johnson stated the following:
 - ❖ Teachers and students are working very hard in the classrooms. Mrs. Johnson reported that she observes students and staff highly engaged everywhere on campus.
 - ❖ Mrs. Johnson presented to the board the five questions that needed to be addressed on the A-F report card. The questions appear to be overreaching and politically motivated and there is controversy over the need to do this. She has already answered all questions but wanted the board to be informed.

Mohawk Valley School District #17

Minutes

d) Bond and Facilities Report

- Mrs. Johnson stated the following:
 - ❖ We are still working on the warranty items for the Water Plant.
 - ❖ Mrs. Johnson shared with board members the video made by SFB featuring MVS. The video will be shared and posted on ADOA website and social media.

e) Water Plant Report

- Mrs. Johnson stated the following:
 - ❖ The final phase is still being designed.
 - ❖ The TTHM and TOC levels are concerning. The raw water has too much natural bio. The levels spiked in November and there were issues getting a steady chlorine level.
 - ❖ The action plan is to work on eliminating the issues before jumping into the construction:
 - First thing was to take apart static mixer, all is good there.
 - Cut in a temporary line and create a forced flow.
 - Do some extra testing and jar testing:
 - JHE has ordered sampling test jars as part of their job description
 - Sampling at various points of production
 - The challenges are:
 - Cannot do all the testing at once; do in phases through the week.
 - ❖ Mrs. Johnson shared the time line of the phase II project and stated that the goal is to have it completed in January of 2025.

f) General Items

- Mrs. Johnson informed the board of the following:
 - ❖ There are three board members up for election. Mrs. Johnson provided board members with the election packets and told them that we would help with taking the paperwork back and forth to the County Office. She asked to please let us know if they do not plan to run. Gina Richmond, Julian Rinehart & Ann Taylor are up for reelection.

2. Governing Board Member Comments

- ❖ No comments

VI. APPROVAL OF CONSENT AGENDA

These items are adoption of a routine nature and those that normally do not require deliberations on the part of the Governing Board. A board member may pull items, which will then be discussed and voted on separately.

1. Minutes

- a) Minutes of January 9, 2024 – Regular Board Meeting

2. Expense Vouchers

- b) Expense #19 \$78,970.38
- c) Expense #20 \$36,772.77

3. Payroll Vouchers

- d) P-15 \$70,506.33
- e) P-16 \$73,055.48

4. Student Activity Reports

- f) January 2024
- g) Year-to-Date – 01/31/2023

5. Bank Account Reconciliations

- h) Student Activities/Revolving Fund/Cafeteria Fund – January 2024

Mohawk Valley School District #17

Minutes

6. Other

- i) Approve Mrs. Christina Noble as 8th Grade Sponsor
- j) Possible Events that MVS Board Members May Attend and Result in a Quorum:
 - Open House/Back to School Night
 - Fall Festival
 - Christmas Program and other assemblies
 - 8th Grade Promotion
 - MVS Sporting Events
 - AUHS Graduation
 - MV Community Church
 - Pioneer Day Festivities
 - 5 de Mayo Festivities
 - Tri-Valley Ambulance Benefit
 - Antelope Homecoming BBQ
 - Antelope Sporting Events
 - Local Restaurants
- k) Donations
 - Donors Choose
 - ✓ *Motor Skill Needs* – \$537.81
 - ✓ *Exceptional Student Service Needs* – \$206.56
 - Adopt A Classroom
 - ✓ *Art Inclusivity Grant* – \$750
 - ASBA Classroom Grant – \$500
 - Braves Involvement Group - \$100
 - Grover - \$500
 - Five Rivers Cattle Feeding
 - ✓ *Jerseys* - \$1,250
 - ✓ *Scholastic Book Fair* - \$600
 - Ramon and Elsie Jorajuria - \$50
 - Box Top - \$57.50
 - Yuma Ed Foundation - \$385.30
 - Tax Credit - \$800

Mrs. Johnson presented with Mrs. Tina Noble with a \$500 certificate from the ASBA grant. The money will be used to purchase microscopes.

Mrs. Johnson stated that Mrs. Tina Noble has been helping with 8th grade. She also stated that last year we paid for three sponsors, therefore she is asking that Mrs. Noble be approved as a sponsor for FY24.

Mrs. Johnson stated we annually approve the events where there is a potential for a board quorum. She is requesting to add MVS sporting events and “All assemblies and events.”

Mrs. Johnson stated that listed are the donations from FY24 from Donors Choose and other donors.

Motion: Mrs. Ann Taylor asked if anything need to be pulled and for a motion to accept the consent agenda. Mr. Tristan Wright made the motion to accept the consent agenda. Mr. Howie Jorajuria seconded.

There was no discussion. Motion carries.

Mohawk Valley School District #17

Minutes

VII. ACTION ITEMS

1. Discussion and Possible Action to Approve Adding an Extra Day to the 8th Grade Field Trip

Mrs. Nydia Monge stated that they would like to change the 8th grade trip date to May 15-17, 2024. This means they would leave the day before than originally planned. They are doing this because of the travel time and to save money. Mrs. Monge reviewed the new trip agenda.

Motion: Mrs. Ann Taylor asked for a motion to approve adding an extra day to the 8th Grade Field Trip. Mr. Howie Jorajuria made the motion to approve. Mr. Tristan Wright seconded.

There was no discussion. Motion carries.

2. Discussion and Possible Action to Approve the Local Wellness Policy

Mrs. Johnson stated that it is a requirement by the National School Lunch Program (NSLP) to have the Local Wellness Policy approved. It is time to revise it since the last update was done in 2019.

Mrs. Johnson also stated that the cafeteria and the lunch program are having an administrative review this year. They will be onsite April 24, 2024. There is other paperwork that needs to be submitted prior to the visit.

Motion: Mrs. Ann Taylor asked for a motion to approve the Local Wellness Policy. Mr. Tristan Wright made the motion to approve. Mr. Howie Jorajuria seconded.

There was no discussion. Motion carries.

3. Discussion and Possible Action to Approve the Technology Disaster Recovery Plan

Mrs. Johnson stated that this is a mandatory document. We are finalizing a policy manual for other technology protocols:

- Computer and System Logging Policy
- Identity Management
- Audit and Logging Policy
- Asset Management Policy
- Access Control and Password Policy
- Back-up and Restore Policy
- Cyber Security Policy

Motion: Mrs. Ann Taylor asked for a motion to approve the Technology Disaster Recovery Plan. Mr. Howie Jorajuria made the motion to approve. Mr. Tristan Wright seconded.

There was no discussion. Motion carries.

4. Discussion and Possible Action to Approve the Emergency Operation Plan (School Safety Plan)

Mrs. Johnson stated that the Emergency Operations Plan needs to be updated with the current format. She stated that this has not had board approval and this is a new requirement. There is required training for staff and safety committee. It is mandatory to have documentation of training and meetings. Drills are required annually.

She stated that there is a survey coming out and depending on the answers, 30+ districts across the state will be selected for an intense safety audit.

Motion: Mrs. Ann Taylor asked for a motion to approve the Emergency Operation Plan (School Safety Plan). Mr. Tristan Wright made the motion to approve. Mr. Howie Jorajuria seconded.

Mohawk Valley School District #17

Minutes

There was no discussion. Motion carries.

5. Discussion and Possible Action to Approve Community Partners MOU

Mrs. Johnson stated that we are partnering with Community Partners. They provide counselling and support for families. The partnership is so that we can do school-based referrals. All referral will still require parent permission, this just allows the school to start the process.

Motion: Mrs. Ann Taylor asked for a motion to approve the Community Partners MOU. Mr. Tristan Wright made the motion to approve. Mr. Julian Rinehart seconded.

There was no discussion. Motion carries.

6. Discussion and Possible Action to Approve Pre-school Certification Process

Mrs. Johnson stated that it is time to get Pre-school certified. She also stated that it is quite a process. An application will be submitted later this week to the Department of Health Services. There is a cost of approximately \$300. An onsite visit will be the first step to ensure the facility is ready. We do not anticipate many items that need corrections. We will have to submit maps of the facility, proof of insurances and proof of safety inspections, among other things. Mrs. Johnson stated that once the process is completed she will become the director.

Mrs. Johnson stated that the goal is to be fully certified by August. The professional instructing pre-school will need to become permitted as a Child Development Specialist. This will require for the instructor to take a few courses that MVS could fund.

She also stated that the intent is to become DES certified. This could give us more funding.

Mrs. Johnson will be presenting to First Things First on Thursday. She stated that they could be a potential funding source.

Motion: Mrs. Ann Taylor asked for a motion to approve the Pre-school certification process. Mr. Tristan Wright made the motion to approve. Mr. Julian Rinehart seconded.

There was no discussion. Motion carries.

7. Discussion and Possible Action to Approve Housing Plumbing and Roof Project with Tax Levy

Mrs. Johnson stated that the old copper and cast-iron plumbing is failing in three houses, but mainly in house 8. This is due to change of water source. One house is already failing and leaking in the walls. This will be a major renovation and costly project. The renovations consist of lines, plumbing, valves, bathtubs, sinks, toilets, drywall, possibly kitchen cabinets and asbestos removal. Mrs. Johnson stated that we do not have the money for this project and in order to pay for this we need to go to the County Board of Supervisors.

The first step is to get quotes and then go to the County Board of Supervisors to be put on their agenda. We are currently seeking quotes from Taylor Engineering since the emergency procurement fits for this project. They have already been out and assessed the project. It makes sense to use them since this is related to the water lines. Taylor stated that they can do the work in a manner that tenants can remain in their homes and we may consider some rent reduction to compensate.

At the same time, since we are seeking tax funds, we are looking at roof replacements for the houses since the three houses have poor roofing. This is an emergency situation. We are having a hard time getting companies to come out and quote for the roofs. However, Pilkington Construction is willing to gather quotes for us.

The process to obtain the tax funds is to write a letter to the County Board of Supervisors explaining the situation. They have been contacted and we are going to try to make the March 5th agenda, but

Mohawk Valley School District #17

Minutes

most likely we will be on the March 19th agenda. In order for this, we must have quotes, expenses and all the required information. The Yuma County Superintendent, Mr. Tom Hurt, writes a letter to the Yuma County Board of Supervisors. We then get put on the agenda, and if approved by the board of supervisors, we can proceed with the construction immediately. Then in June, when we do the proposed budget, we do a Truth and Taxation hearing to inform the community of the levy.

Mrs. Johnson stated that the plumbing could cost approximately \$150,000 or more and the roofing could be at least \$50,000.

Motion: Mrs. Ann Taylor asked for a motion to approve the Housing Plumbing and Roof Projects with Tax Levy. Mr. Tristan Wright made the motion to approve. Mr. Julian Rinehart seconded.

There was no discussion. Motion carries.

VIII. ADJOURNMENT

Motion: Mrs. Ann Taylor asked for a motion to adjourn the meeting. Mr. Tristan Wright made the motion to adjourn. Mr. Julian Rinehart seconded. The meeting adjourned at 5:50 pm.

A copy of the agenda background material provided to the Governing Board members (with the exception of material relating to possible executive sessions) is available for public inspection at the District Office, 5151 South Avenue 39E, Roll, Arizona.

Dated this 15th day of February, 2024
Delia Salcido, Governing Board Secretary

Designated Board Member

Date

Delia Salcido, Board Secretary

Date