

Mohawk Valley School District #17

Minutes

REGULAR MEETING June 20, 2023

MEMBERS PRESENT: Mrs. Ann Taylor, President
Mrs. Gina Richmond, Vice-President
Mr. Howie Jorajuria, Clerk
Mr. Julian Rinehart, Member
Mr. Tristan Wright, Member

MEMBERS ABSENT:

OTHERS PRESENT: Mrs. Shanna Johnson
Mrs. Delia Salcido
Ms. Kim Hand – Via Zoom

I. CALL TO ORDER

- ❖ Mrs. Ann Taylor called the Board Meeting to order at 5:00 pm

II. PLEDGE OF ALLEGIANCE

- ❖ The Pledge of Allegiance was led by Mrs. Ann Taylor

III. ADOPTION OF THE AGENDA

- ❖ Mrs. Ann Taylor asked for a motion to adopt the agenda. Mr. Tristan Wright made the motion to adopt. Mr. Julian Rinehart seconded.

There was no discussion, motion carries.

IV. PUBLIC HEARING

Conduct a PUBLIC HEARING to present FY24 Proposed Budget

- ❖ Mrs. Johnson stated the Proposed Budget will be about the same as FY23 but will be more with approximately \$100,000 or more in carryover. There will be a onetime state aid supplement payment of \$44,000. This money will be put into capital and used to possibly purchase furniture and technology
- ❖ The SPED budget was increased. We have to be careful how we budget in SPED due to MOE
- ❖ Capital increased by about \$30,000 due to state budget increase. We usually receive about \$70,000 in capital. There should be approximately \$12,000 in carryover
- ❖ Mrs. Johnson stated that we need to build up capital
- ❖ Mr. Wright asked if having a large amount of carryover would affect the school referencing that in the past only a certain percent could be carried forward. Mrs. Johnson stated that there is no longer a limit for carryover and it should not affect M&O but in the future it might affect the M&O override because of the perception that we have plenty of money

V. CALL TO THE PUBLIC

- ❖ There were no comments.

VI. INFORMATION AND DISCUSSION ITEMS

Matters about which the Board may engage in discussion but will take no action.

1. Administrator Reports

a) Enrollment Report

- Mrs. Johnson stated the following:
 - ❖ No Enrollment Report

b) Budget Report

- Mrs. Johnson stated the following:
 - ❖ We are working on cleaning up various accounts and rearranging some funds.

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- ❖ In the cafeteria budget we need to make sure we are accounting for the money being spent
- ❖ We are about \$25,000 over revenue in the cafeteria fund. For FY24 budgeting will be done differently so all expenditures in cafeteria will be accounted for
- ❖ We have some money left in ESSER II that will be used to save some money in M&O
- ❖ Housing is \$10,000 in the negative. For FY24, some expenses will be taken out to be closer to actual income

c) Academic Report

➤ Mrs. Johnson stated the following:

- ❖ There is a summer program running in the Library. Through the IGA with the Yuma County Library, Jennifer Puga works twenty days during the summer to run this program. There is a MVS van that picks students up a few days per week to attend the program

d) Bond and Facilities Report

➤ Mrs. Johnson stated the following:

- ❖ Roofs
 - Shingles roofs were approved and moving forward
 - Waiting for one more color for the Main Building roof, there was a mix-up on the colors ordered. They should be here this week
- ❖ Gym
 - Mold abatement has been completed
 - Now moving forward with dry wall and ceiling tile replacement
 - The decision was made to do away with the showers. The plans called out for replaced plumbing. The showers have not been used in years, therefore the area will be made into storage
- ❖ Cafeteria Kitchen
 - The walk-in is being fabricated. It started this week
 - It will be a close call to have it completed by start of school
- ❖ The 300 building will have all new sidewalks to fix the threshold gap into the classrooms to make it ADA compliant
- ❖ Flood Wall and Fencing
 - The brick and fencing have been completed
 - There was a hiccup and lengthy conversation about the overall height. There was a difference of opinion about the intent of the plans and specs. In the end, Pilkington agreed to put a 6-foot chain link fence atop of the brick.
- ❖ Exterior Lighting
 - The exterior lighting is near completion.
 - Some trees have been compromised due to the lighting locations. We will be replanting trees.
- ❖ We will put lighting into the cafeteria after all. This is due to some changes made in the overall plans

e) Water Plant Report

➤ Mrs. Johnson stated the following:

- ❖ We are on the new system.
- ❖ ADEQ recommends applying for Aquafer permits which will allow us to dump more water on the ground. Currently we can only put 1000 gallons per day onto the ground
- ❖ Westech has been a great partner and very supportive with on-site support
- ❖ The reject water plan is still being planned and finalized
- ❖ We passed the May tests with the water samples. ADEQ is working to remove the consent agenda

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f) General Items

➤ Mrs. Johnson informed the board of the following:

- ❖ Mrs. Johnson is proposing to change the rates for the superintendent house since it has been very hard to rent. We were not able to post on Zillow because we are a commercial property
- ❖ She is proposing to change the houses to \$900 or \$1,000 and the superintendent house to \$1,100
- ❖ Mrs. Johnson also mentioned that she needs to rethink some things about the management and cleaning of rentals between clients. The office will be looking into more defined management of that
- ❖ The decision was made to have a special board meeting on June 22, 2023 at 2:00 pm via Zoom to discuss the rate changes in order to have the new rates for July

2. Governing Board Member Comments

- ❖ No comments

VII. APPROVAL OF CONSENT AGENDA

These items are adoption of a routine nature and those that normally do not require deliberations on the part of the Governing Board. A board member may pull items, which will then be discussed and voted on separately.

1. Minutes

- a) Minutes of May 9, 2023 – Regular Board Meeting

2. Expense Vouchers

- b) Expense #27 \$526,983.78
- c) Expense #28 \$232,008.36
- d) Expense #29 \$424,845.70

3. Payroll Vouchers

- e) P-23 \$ 63,796.31
- f) P-23.1 \$ 6,660.14
- g) P-24 \$ 62,088.19
- h) P-25 \$ 65,029.23
- i) P-25.1 \$ 93,793.65

4. Student Activity Reports

- j. May 2023
- k. Year-to-Date – 5/31/2023

5. Bank Account Reconciliations

- l. Student Activities/Revolving Fund/Cafeteria Fund – May 2023

6. Other

- m) Approve Signatories for 2023-2024
- n) Approve Mrs. Shanna Johnson and Ms. Sarah Bell as the District's Qualified Evaluator for 2023-2024
- o) Approve Mrs. Delia Salcido as Revolving Fund Account Treasurer (\$5,000) for 2023-2024
- p) Approve Mrs. Delia Salcido as Cafeteria Clearing Account Treasurer for 2023-2024
- q) Approve Mrs. Sherry Fajardo as Student Activities Treasurer for 2023-2024
- r) Bank of Record, National Bank of Arizona
- s) Approve Nicely Done Consulting for E-Rate for 2023-2024
- t) Approve Memorandum of Agreement (MOA) and Memorandum of Understanding (MOU) between WACOG Head Start and Mohawk Valley School

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- u) Approve Organizational Chart
- v) 301 Performance Pay for Certified Staff
- w) Conflict of Interest for Board Members
- x) Performance Pay for Shanna Johnson
- y) Certified Contract for Tiffany Ott

Mrs. Johnson discussed and explained each of the items in consent item #6. She stated that student growth from the state test score allows her to receive 2.5%, which is the highest level, for her performance pay. She also stated that we are looking into applying for a credit card specifically for Student Activities.

Mrs. Richmond inquired about the bus grant that MVS had applied for. Mrs. Johnson stated that it was denied. She stated that after July 1, 2023 MVS will be purchasing a special needs van.

Motion: Mrs. Ann Taylor asked if anything needed to be pulled and for a motion to accept the consent agenda. Mr. Howie Jorajuria made the motion to accept the consent agenda. Mr. Tristan Wright seconded.

There was no discussion. Motion carries.

VIII. ACTION ITEMS

1. Discussion and Possible Action to Approve 301 Performance Plan for 2023-2024

Mrs. Johnson stated this plan needs to be approved annually since it is a requirement per statute. She stated that the teachers have approved the plan and that she has reduced funds in a few areas. This fund has been overspent in the last few years so the plan needs to change so money can be recouped.

Motion: Mrs. Ann Taylor asked for a motion to approve the 301 Performance Plan for 2023-2024. Mr. Tristan Wright made the motion to approve. Mr. Howie Jorajuria seconded.

There was no discussion. Motion carries.

2. Discussion on Policies, First Reading

Mrs. Johnson explained to the board the following policies:

- Policy 744 – Curriculum Development
- Policy 745 – Curriculum Adoption
- Policy 746
 - Language is added to ensure there is transparency in the selection of curriculum. There is talk around the nation as to what is being taught in school, especially in regards to Critical Race Theory and LGBTQ+, this policy is most likely a result of these conversations.
- Policy 747 – Medicine/Administering Medicines to Students
 - Add language for seizure medication administration and training staff about seizures. Language also added that states a student may keep in their possession an inhaler for asthma. Mrs. Johnson stated that our first aid training already address seizure awareness

This was only a discussion item.

3. Future Items

- Next Board Meeting – July 11, 2023 – Adopted Budget Meeting

IX. ADJOURNMENT

Motion: Mrs. Ann Taylor asked for a motion to adjourn the meeting. Mr. Howie Jorajuria made the motion to adjourn. Mr. Tristan Wright seconded. The meeting adjourned at 5:45 pm.

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A copy of the agenda background material provided to the Governing Board members (with the exception of material relating to possible executive sessions) is available for public inspection at the District Office, 5151 South Avenue 39E, Roll, Arizona.

Dated this 21th day of June, 2023
Delia Salcido, Governing Board Secretary

Designated Board Member

Date

Delia Salcido, Board Secretary

Date